

MINUTES of Heleena Hills Homeowners Association

Meeting date: August 26, 2013

Call to order: A Board meeting of the Heleena Hills Homeowners Association, was held at Haggen Market Street Cafe, 8519 Market Place NE, Lake Stevens, WA on August 26, 2013. The meeting convened at 7:01 PM, President Steven Ewing presiding, and Steven Apodaca, secretary.

Members in attendance: Stephen Ewing, President
Richard Schoentrup, Vice President
Steven Apodaca, Secretary, Treasurer

Members not in attendance: Representative from the Property Management Company

Approval of minutes: Motion was made by Steven Apodaca, and seconded to approve the minutes of the July 29, 2013 meeting. **Motion carried**

Officers' reports:

President: Stephen Ewing conversed with Mick, Public Works Director for the City of Lake Stevens, regarding the roundabout installation on Roundabout at the corner of 10th Street NE and 84th Drive NE. The City has put this project on hold until further notice.

Vice president: Richard has contacted Teri, from Assurance Property Management via John L Scott Office, located 8933 Market Place #H, Lake Stevens, WA to inquire the possibility of taking over management duties of Heleena Hills. Richard also reminded the board about the creation of the courtesy letter. This letter is to remind homeowners to update house painting, gutter cleaning, review siding, hot water tank replacement, furnace, cleaning of dryer vents, review crawl and attic spaces.

Secretary/Treasurer: Steve Apodaca wanted to report homeowners communicating that they need the board's assistance with violators of the rules. The board requests an email from the concerned party. Steve also reported that he just purchased the domain name www.HeleenaHills.com.

Board and committee reports: Nothing to report.

Unfinished business:

Roundabout

This has been tabled for a later date.

Ammendment to the Bylaws

This has been tabled for a later date.

Hiring Third Party Company to Manage Website

This has been tabled for a later date.

Rental Policy

This has been tabled for a later date.

Parking on the Private Roads

This has been tabled for a later date.

Property Management Company on Probation

This has been tabled for a later date.

New business:**Cost of Windemere's Introductory Package**

Steve Apodaca will conduct a review of the \$200 cost that Windemere charges Heleena Hills Association for new Move-ins.

Re-evaluation of the Landscaping Contract

Homeowers are concerned of landscaping neglect on the Lundeen Parkway side. They want the board to review the contract to see if it is financial feasible to maintain the landscaping on Lundeen Parkway.

Budget Ratification

The meeting has been scheduled for November 18. This means that Notices must go out by October 18, Budget should be approved by mid October, September monthly meeting if possible.

Announcements:

Monthly Board Meetings for 2013 will be held at the last Monday of every month at 7:00 PM at the Hagen Deli. The next monthly board meeting will be on September 30th.

Adjournment:The meeting was adjourned at 8:00 PM, August 26, 2013