

MINUTES of Heleena Hills
Board of directors Meeting date: May 25, 2015

Call to order: A Board meeting of the Heleena Hills Homeowners Association, was held at Haggen Market Street Cafe, 8519 Market Place NE, Lake Stevens, WA on May 25, 2013. The meeting convened at 7:03 PM, President Steven Ewing presiding, and Steven Apodaca, secretary.

Members in attendance: Stephen Ewing, President
Steven Apodaca, Acting Secretary, Treasurer
Brian Bourque, Board Member/ACC & Landscape Committee
Lawly Yonesaica, ACC & Landscape Committee

Members not in attendance: Representative from the Property Management Company
Carmella Fatty, Secretary
Jenee Whipple, Board Member

Approval of minutes: None

Officers' reports:

President - Stephen Ewing received an email from Mick, from City of Lake Stevens, concerning a request for speed bumps on 85th Dr NE, and 12th street NE. Also, roundabout is being reviewed by the Federal Government. If approved by the Federal Government, they will pay our portion of the roundabout expense. Next, we have been receiving complaints concerning the landscape neglect of the east side of Lundeen parkway.

Secretary/Treasurer- Steven Apodaca has reviewed the May financials. The Association has \$16,158 in operating account, \$26,231.99 in reserves, and \$5,763.15 in secondary reserves(Edward Jones). These numbers are not reconciled. We are \$20,206 in delinquencies, \$8,101 are long term balances, the rest are homeowners who haven't paid their 2015 assessments and late fees. Budget vs. Actuals, we have brought in over \$22,000, but budgeted for \$21,760. This is due to non-budgeted violation fee income, and lien related income. We've spent \$9,605, but budgeted for \$9,040. We have \$4,780 in bad Debt which is reflecting higher expense numbers.

Brian Bourque- Brian would like to see a physical permanent barrier at 12th street NE to deal with unwanted pedestrian traffic.

ACC Committee- ACC Committee will review unit 34's request to build a shed and paint colors for the house.

Unfinished business:

none

New business:

Letter to Homeowners- Stephen Ewing will be writing a letter concerning home maintenance that includes exterior painting, moss cleaning of roof.

Retrieve bid concerning Landscape- Teri Johnson is to call current landscaper to give us a price on maintaining landscape on the eastside of Lundeen Parkway.

Parking Policy- Steve will call Ron May towing concerning signage on 84th Ave NE.

Permanent Barrier at 12th Street NE- Brian will investigate possible costs and installation of the permanent barrier. He will compose the job description, then send it to Teri, representative of Assurance Property Management, for bids.

Announcements: Next board meeting will be 7:00 PM on June 29, 2015, at Hagen Market Street Cafe.

Adjournment: The meeting was adjourned at 8:00 PM on May 25, 2015.

Steven Apodaca, Acting Secretary
Heleena Hills

unapproved